



सत्यमेव जयते

गेहूँ विकास निदेशालय

Directorate of Wheat Development

भारत सरकार, कृषि एवं किसान कल्याण मंत्रालय

Government of India, Ministry of Agriculture & Farmers Welfare

(कृषि, सहकारिता एवं किसान कल्याण विभाग)

(Department of Agriculture, Cooperation & Farmers Welfare)

तृतीय तल, केंद्रीय कार्यालय परिसर -1, कमला नेहरू नगर, गाज़ियाबाद-201002 (उ.प्र.)

C.G.O. Complex-I, 3rd Floor, Kamla Nehru Nagar, Ghaziabad-201002 (U. P.)

Tel./Fax-0120-2711380, 2986660(Dir.), 2710897 (O), E-mail: dwd@nic.in, dwd.wheat@gmail.com



F. No. 4-12/2020/Admn./

Dated: 22.09.2020

Advertisement for Engagement of One Consultant & Two Technical Assistants (TAs) purely on contractual basis under NFSM scheme during 2020-21 (For the remaining period of the financial year 2020-21 i.e. October, 2020 to March, 2021) in the Directorate of Wheat Development, Ghaziabad. The office of DWD, however, is likely to be shifted to Plot No.86, Institutional Area, Sector-18, Gurugram-122015(HR).

Terms of Reference (ToR) For Consultant & Technical Assistant:-

As per the provision in the Operational Guidelines of NFSM-2018, and in pursuance to Ministry's letters No. 21-1/2018-NFSM (CA-V) dated 10th October, 2018, applications are invited from the interested candidates for engagement of One (01) Consultant & Two (02) Technical Assistants (TAs) purely on contractual basis in the Directorate of Wheat Development, Ghaziabad (Uttar Pradesh)/ Gurugram(HR) for working under National Food Security Mission (NFSM) for monitoring of NFSM & Other activities during the year 2020-21 (For the remaining period of the Financial year 2020-21 i.e. October, 2020 to March, 2021) with the following terms & conditions:-

A. Consultant:

1. Duties for the post:-

- i) *To provide technical support to the Director/officers of the Directorate on matters related to interventions of the Mission.*
- ii) *To examine action plans and to develop standardized formats for components of action plans.*
- iii) *To assist States in planning, formulation of NFSM action plans, whenever required.*
- iv) *To provide technical assistance to NFSM staff in scrutinizing the action plans received from the States.*

- v) *To follow up the progress with respect to established time-lines and indicators for completion of each activity.*
- vi) *To monitor the quality of implementation of various interventions proposed in the Mission for improving the production of NFSM Crops.*
- vii) *To assist Director and other officers of Directorate in synchronizing and synergizing with other Divisions of DAC&FW; State Governments; State Agriculture Universities; ICAR research institutions and other stake holders on technical front.*
- viii) *To facilitate formation of teams for monitoring the progress of works in the Assigned States and provide technical guidance to them in conducting monitoring and evaluation.*
- ix) *To coordinate the work of State Project Management Team and District Project Management Team.*
- x) *To visit the States periodically to provide technical guidance and impart knowledge about best practices.*
- xi) *To assist in the conduction of specific central and regional workshops.*
- xii) *To analyze the data received from various States and to come up with suggestions wherever improvements are required in the execution of the activities.*
- xiii) *To coordinate the implementation of DBT in the state and district levels. Documentation and dissemination of contribution of various interventions of cluster demonstration and success stories.*
- xiv) *To render overall help to the technical staff working in the Directorate.*
- xv) *To perform other tasks specified by Director, Directorate of Wheat Development.*

2. Educational Qualifications/experiences required for Consultant:

Essential:-

- i) *Master Degree in Agronomy/ Agriculture Extension / Soil Science / Plant Breeding / Crop Improvement/Plant Protection / or any other agricultural subject /or M. Tech in Agricultural Engineering or other discipline of agricultural sciences*
- ii) *At least 8 years of field experience in crop production / mechanization or working as Technical Assistants at National Level and State / District Consultant. Doctorate Degree holders in the field of Agricultural Sciences may be given preference.*
- iii) *Ability to analyze data and preparation of projects, writing reports/seminar notes/articles as evident by publication in national and international journals.*
- iv) *The person should have the ability of team leadership & motivation.*

3. Age Limit of Consultant: *The Age limit of Consultant will be below 65 years. Age will be computed as on last date of application.*

4. Remuneration of Consultant: *The Consultant will be engaged with a consolidated monthly remuneration of Rs. 65000/- + Rs. 3000/- transport allowance. He/She will not be entitled for any other allowances. However, he/she will be eligible for TA/DA for undertaking official tours, if any, in connection with the implementation of the scheme at par with 'Group A' officers of Central Government and as per TA/DA rules prevalent in Government of India.*

B. Technical Assistants (TAs):

1. Duties for the post:

- i) To assist the Technical Officers of the Directorate for overall monitoring of NFSM.*
- ii) Collection and compilation of Area, Production and yield of NFSM Crops such as Rice, Wheat, Pulses, Coarse Cereals, Nutri-Cereals, Commercial Crops, etc. export, import and other relevant information related to NFSM from States and other agencies.*
- iii) Collection, scrutiny and compilation of targets and progress reports of NFSM.*
- iv) To maintain relevant records/data of the NFSM activities.*
- v) To undertake field visits to assess the progress of NFSM and related activities.*
- vi) To undertake other works assigned by the Director and other Senior Officers as and when required.*

2. Educational Qualifications/experiences required:

Essential:

- i) Master Degree in Agricultural Science (M.Sc.-Ag.)/Soil Science/Agriculture Extension/Plant Breeding or any other agricultural subject with specialization in management of field crops from a recognized University/Institute. The criteria of essential qualification may be relaxed to Departmental experienced personnel in the relevant field.*
 - ii) Person with experience of research and extension will be given preference.*
 - iii) Knowledge of computer operation and field experience is essential.*
- 3. Age Limit:** *The Age limit of TAs, NFSM will be below 40 years. Age will be computed as on last date of application.*
 - 4. Remuneration of Technical Assistants:** *The Technical Assistant will be engaged with a consolidated monthly remuneration of Rs. 40,000/- + Rs. 2500/- transport allowance. He/She will not be entitled for any other allowances. However, he/she will be eligible for TA/DA for undertaking official tours, if any, in connection with the implementation of the scheme at par with 'Group B' (Non-Gazetted) officers of Central Government and as per TA/DA rules prevalent in Government of India.*

C. Special Conditions for engagement of Consultant & Technical Assistants:

- 1. Period of Contract:** *Engagement of Consultant & Technical Assistants will be made purely on contractual basis for maximum period of financial year 2020-21(For the remaining period of the Financial year 2020-21 i.e. October, 2020 to March, 2021) which is extendable on annual basis for a maximum period of two year based on the performance and continuation of Scheme. The engagement will not confer upon the concerned*

Consultant/TAs any right for regularization of his/her service in the organization or any other agency in future. *The engagement of the Consultant/TAs may be terminated by the authority at any time without assigning any notice or any reason even before the expiry of the contract period.*

Place of Posting: *The finally selected candidates will be engaged to work at Directorate of Wheat Development, Government of India, Ministry of Agriculture & Farmer Welfare (Department of Agriculture, Cooperation & Farmer Welfare), 3rd floor, CGO Complex-I, Kamla Nehru Nagar, Ghaziabad- 201002 (Uttar Pradesh). The office of DWD, however, is likely to be shifted to Plot No.86, Institutional Area, Sector-18, Gurugram-122015(HR).*

2. *No TA/DA will be admissible for attending personal talk/interview.*
3. *Last Date of receipt of application is 20 days from the date of publication in News Paper. Application received after last date and time will not be accepted.*
4. **Mode of Recruitment:** *The selection of the candidate will be made on the basis of an interview/personal talk by the Selection/Expert Committee constituted for the purpose.*
5. *A Screening Committee will scrutinise the received applications for educational qualifications, experience, age, etc. and prepare a short list of eligible candidates. The eligible shortlisted candidates will be called for appearing in personal talk/interview somewhere in August, 2019 by the selection committee, whose decision will be final and binding.*
6. *The shortlisted candidate will be informed about exact date, time of personal talk/interview by electronic mode (E-mail/Telephone/Mobile/Whatsapp), for which the candidate should compulsorily mention their E-mail/Contact/Mobile No. in application form.*
7. *The shortlisted candidates called for personal talk/interview shall be required to bring/produce original certificates/mark sheet of educational qualifications, Experience certificates, cast certificate for personal talk/interview.*

The complete and duly filled-in application form in the prescribed format (as given in the enclosed Annexure) along-with the self-attested photocopies of Certificates/Mark-Sheets of educational qualifications, diploma, Training and experience certificates should reach to the Director, Directorate of Wheat Development, Government of India, Ministry of Agriculture & Farmer Welfare (Department of Agriculture, Cooperation & Farmer Welfare), 3rd floor, CGO Complex-I, Kamla Nehru Nagar, Ghaziabad- 201002 (Uttar Pradesh) by Post/Hand before last date.

Director

Format of application for engagement of Consultant & Technical Assistants on contractual basis under National Food Security Mission (NFSM) scheme in

Directorate of Wheat Development, Ghaziabad

Post applied for:Advt. No. & Date:

1. Name of the Candidate (in Block Letters):

2. Father's/Husband's Name:

3. Address for Correspondence:

.....

.....

Pin Code:

E-Mail:

Mobile No.:

4. Permanent Address:

.....

.....

Pin Code:

5. Category (General/OBC/SC/ST):

(Attach copy of the caste certificate)

6. Nationality and Religion:

7. Whether SC/ST/Gen/OBC:

8. Whether Physical Handicapped (Yes/No):

9. Date of Birth (DD/MM/YYYY):

10. Age on last date of application:.....Year(s).....Month(s).....Day(s)

11. All Educational/other professional Qualifications/Training Courses etc.

(Starting from 10th Standard onwards and attach self -attested copies of degree and other certificates in support of the claims—enclosed).



Sl. No.	Exam passed/ Degree/Training	Year of Passing	Division/ Grade % of Marks	Duration of the Degree/ Diploma	Board/ University	Subject	Subject of Specialization

12. Details of experience/employment (if any) in chronological order (Attach self-attested copies of certificates in support of the claims):

Sl. No.	Organization/Institute	Post held	Pay / Remuneration received	Period of work	Brief nature of Duties performed

13. Do you possess knowledge of computer application? (Yes/No):
(Attach self-attested copy (ies) of certificate (s), if any)

13.1 Current Computer proficiency (Yes/No).....

14. Complete Postal address of the present employer: (Wherever applicable)

.....

15. Any other relevant information:

(Attach extra sheets and also attach self-attested copies of certificate, if any)

Details of enclosures:

- 1)
- 2)
- 3)
- 4)
- 5)

Self-Declaration

I hereby declare that the particular furnished above are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect/incomplete of ineligibility being detected at any time before or after selection/ interview, my candidature is liable to be rejected and I shall be bound by the decision of the Directorate of Wheat Development. I have read this circular and ready to accept all the terms and conditions of engagement.

Signature of the candidate

Name:

Place:

Date: